

imp. of guideline

**OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA  
PANCHKULA**

No: 1/26-2018 Ad(3)

Dated: 14-06-2018

A copy of letter No. HRMA/2018/2266-78 dated 03.04.2018 received from O/o Haryana State Commission for Women, Haryana, Panchkula **Regarding Prevention of ragging in Universities/Colleges** is forwarded to the following for information and necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Principals of Non Government Private Aided Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/Librarian.

*[Signature]*  
 Superintendent Administration  
 for Director General Higher Education,  
 Haryana, Panchkula

Endst. No: Even

Dated: 14-06-2018

A copy of the above is forwarded to the following for information and necessary action :-

1. PS/DGHE, -Steno/ Additional Director Admin.
2. All the HQ Officers and Head of Branches.
3. All the Assistants of Admin Branch.

*[Signature]*  
 Superintendent Administration  
 for Director General Higher Education,  
 Haryana, Panchkula

*Mr. Anupama Yadav - English  
 Convener Ragging  
 Committee*

*Swati  
 PPL  
 @ 28/6/2018*

1086  
28-6-18

*[Signature]*

3251/Am-4  
25/9/18

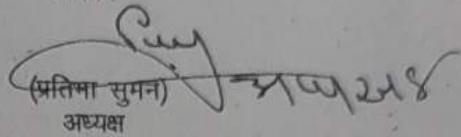
उल्लेख करना चाहूँगी कि विश्वविद्यालयों/कॉलेजों में दाखिले के समय नई छात्राओं से किसी न किसी रूप में रैगिंग हो सकती है। इसलिए विश्वविद्यालयों एवं कॉलेजों में एन्टी रैगिंग कमेटियाँ व एन्टी रैगिंग स्कवैड सक्रिय रखे जाने चाहिए तथा इन कमेटियों तथा स्कवैड के सदस्यों के नाम व दूरभाष किसी महत्वपूर्ण स्थान पर डिस्पले किए जाने चाहिए ताकि आवश्यकता पड़ने पर रैगिंग की पीड़ित छात्रा उनसे सम्पर्क करके अपनी शिकायत दर्ज करा सके। यदि रैगिंग की घटना होने पर कमेटी अथवा स्कवैड द्वारा कोई अनगैली की जाती है तो उस स्थिति में सम्बन्धित अधिकारियों के विरुद्ध कार्यवाही अवश्य की जानी चाहिए।

मुझे आशा है कि अपने विश्वविद्यालय तथा अपने अधीन कॉलेजों में रैगिंग की समस्या को दल करने के लिए अपने प्रयत्न निरन्तर जारी रखेंगे तथा की गई कार्यवाही से मुझे अवगत करवाएँगे।

आदर सहित,

S Admn

आपकी

  
(प्रतिमा सुमन)  
अध्यक्ष

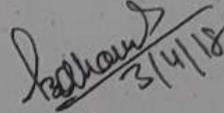
हरियाणा राज्य महिला आयोग

पृष्ठांकन क्रमांक H0R10M0A10/2018/2279

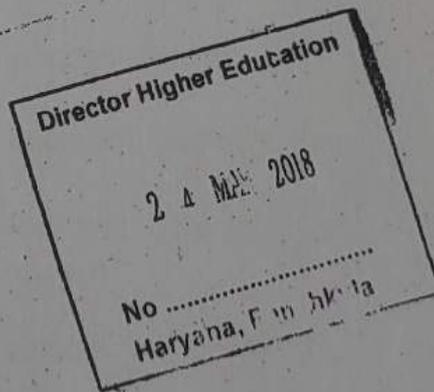
दिनांक 2-4-18

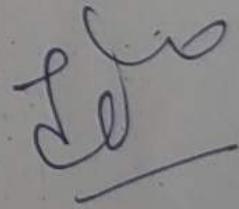
इसकी एक प्रति निदेशक, उच्चतर शिक्षा विभाग, हरियाणा को आवश्यक सूचना एवं कार्यवाही के लिए प्रेषित की जाती है।

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RK

  
3/4/18

कंसलटेंट,  
कृते अध्यक्ष  
हरियाणा राज्य महिला आयोग  
पंचकूला





ईमेल: ayogmahila@gmail.com

दूरभाष नं 0172-2584039, 2583839

# हरियाणा राज्य महिला आयोग

बेज नं 39-40 काडा भवन सेक्टर-4 पंचकूला-134112

प्रेषक

अध्यक्षा,  
हरियाणा राज्य महिला आयोग,  
पंचकूला।

सेवा में

1. उप कुलपति,  
भगत फूल सिंह महिला विश्वविद्यालय  
खानपुर कला (सोनीपत)।
2. उप कुलपति,  
चौधरी चरण सिंह हरियाणा कृषि विश्वविद्यालय, हिसार।
3. उप कुलपति,  
चौधरी देवीलाल विश्वविद्यालय, सिरसा।
4. उप कुलपति,  
दीनबन्धु छोट्टराम विज्ञान एवं प्रौद्योगिकी विश्वविद्यालय,  
मूरथल (सोनीपत)।
5. उप कुलपति,  
गुरु जम्भेश्वर विज्ञान एवं प्रौद्योगिकी विश्वविद्यालय, हिसार।
6. उप कुलपति,  
लाला लाजपतराय विश्वविद्यालय, हिसार।
7. उप कुलपति,  
कुरुक्षेत्र विश्वविद्यालय, कुरुक्षेत्र
8. उप कुलपति,  
महर्षि दयानन्द विश्वविद्यालय, रोहतक।
9. उप कुलपति,  
पंडित भगवत दयाल शर्मा स्नातकोत्तर चिकित्सा विज्ञान संस्थान, रोहतक
10. उप कुलपति,  
चौधरी रणबीर सिंह विश्वविद्यालय, जींद।
11. उप कुलपति,  
चौधरी बंसीलाल विश्वविद्यालय, भिवानी।
12. उप कुलपति,  
केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
13. उप कुलपति,  
इन्दिरा गांधी विश्वविद्यालय, मीरपुर (रेवाड़ी)।

क्रमांक ह0रा10ग0आ0/2018/ 2266-78

दिनांक 3-4-18

विषय: विश्वविद्यालयों/कॉलेजों में रैगिंग की रोकथाम।

आदरणीय महोदय,

उपरोक्त विषय पर आपका ध्यान आकर्षित करना चाहूंगी कि विश्वविद्यालयों/कॉलेजों में हांलाकि रैगिंग पर रोक है परन्तु फिर भी कभी-कभी छात्राओं के साथ रैगिंग की घटनाओं की सम्भावना से इनकार नहीं किया जा सकता। इस से लड़कियों का मनोबल एवं विश्वास दूट जाता है और वे पर्याप्त तौर पर विपरीत प्रभाव पड़ता है। अतः रैगिंग की समस्या से निपटना अति

**Date Bound/Immediate Action Required**

From

Director General Higher Education, Haryana  
Shiksha Sadan, Sector-5, Panchkula.

To

- 1) The Registrar  
(All the State and Private Universities  
in the State of Haryana)
- 2) The Principal  
(All the Govt./Aided Colleges  
in the State of Haryana)

Memo No.27/82-2018 Co(2)  
Dated Panchkula, the ~~28-6-2018~~

**Subject: UGC Regulations Curbing menace of Ragging in Higher Education Institutions, 2009.**

\*\*\*\*

Kindly refer to the subject cited above.

I have been directed to forward a copy of D.O. letter No. 16-4/2016-U.5 dated 02.05.2018 with enclosure, received from Joint Secretary (HE), MHRD, Department of Higher Education, Govt. of India, New Delhi for strict compliance to eradicate the menace of ragging in the State.

It is pertinent to mention here that the action taken report be also sent in the matter.

Deputy Superintendent Coordination  
for Director General Higher Education,  
Haryana, Panchkula

**Endst No. Even**

**Dated Panchkula, the**

A copy of the above is forwarded to Joint Secretary (HE), MHRD, Department of Higher Education, Govt. of India, New Delhi in reference to their D.O. letter No.16-4/2016-U.5 dated 02.05.2018 for information.

*Mr. Anupms Yadav - English  
Convener - Ragging Committee*

*PP*

*PP*

*@ 28/6/2018*

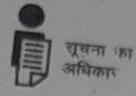
*1085  
28-6-18*

*-sd-*

Deputy Superintendent Coordination  
for Director General Higher Education,  
Haryana, Panchkula

*m*

Ishita Roy  
 Joint Secretary (HE)  
 E-mail: ishita.edu@gov.in  
 Tele No.: 23381721  
 Fax No.: 23385162



CS (Abroad)  
 23/15  
 8-5-18  
 D.O. No. 16-4/2016-U.5

AC/HE  
 14/6/18  
 14/6/18

In pursuance to the Judgment of the Hon'ble Supreme Court of India 8<sup>th</sup> May, 2009 (in Civil Appeal No.887 of 2009) in the matter of University of Kerala Vs. Councils, Principals, Colleges, Kerala, and others, the University Grants Commission framed "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" which were notified on 17<sup>th</sup> June, 2009. These Regulations define what constitutes ragging, measures for prevention/prohibition of ragging at Institution level, action to be taken by Heads of Institution, duties and responsibilities of the Commission & Councils, administrative action, Undertaking to be submitted by Students/Parents, etc. These are to be mandatorily followed by all higher educational institutions.

2. In this regard, kindly refer to various advisories sent by this Ministry in the past, the latest being vide D.O. No. 16-4/2016-U.5 dated 29<sup>th</sup> September, 2016 to all the Chief Secretaries/Director Generals of Police of all the States and later on vide D.O. No. 16-5/2017-U.5 dated 7<sup>th</sup> November, 2017 to the Chief Secretary of States having maximum cases reported since 2009, for creating a sustained awareness campaign against ragging. This is a matter of serious concern for all.

3. To review all the existing Anti-Ragging mechanisms and to identify more fruitful initiatives to contain the social evil, a meeting was held with all Regulatory Bodies regulating higher educational institutions on 13<sup>th</sup> February, 2018 under the Chairmanship of Secretary, Higher Education (HE), MHRD. Secretary (HE) desired that the guidelines be complied by all the States/Districts by undertaking measures as outlined by the Hon'ble Court's Judgment dated 8<sup>th</sup> May, 2009. The Judgment directed to constitute various Committees/Cells at the level of Institution, District, University and State as per the Dr. Raghavan Committee's recommendation Nos. 18, 28, 30, 31, etc. (enclosed). I shall be grateful if you could kindly take immediate necessary steps for reviewing that these directions are complied with, in order to eradicate the menace of ragging in the State.

An Action Taken Report may also kindly be arranged to be sent to us at the earliest. We look forward to your continued guidance and support.

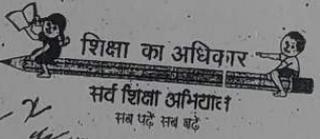
Yours sincerely,  
 (Ishita Roy)

Shri D.S. Dhese,  
 Chief Secretary, Haryana  
 Harayana, Civil Secretariat Chandigarh-160009

for Coord. br.

23/15

DD Coord  
 23/15



Handwritten signature and initials.

Hon'ble Supreme Court directions - Important recommendations of Dr. Raghavan Committee

- 5.14: Every Institution should engage or seek the assistance of professional counselors to counsel 'freshers' at the time of their admission.
- 5.16: orientation programmes in the institutions including joint sensitization programme by Professional counselor/Principal/Head of the institutions, organizing large scale activities for better interaction among freshers and seniors in the presence of faculty members, addressing students in hostels by Warden, faculty members collectively dining with hostel residents.
- 5.18: Constitution of an Anti-Ragging Committee (ARC) and an Anti-Ragging Squad (ARS) in each institution. The ARC should be headed by Head of the institution (HoI) and should have diverse representation including of local media, civil society, police, faculty, NGOs, parents, students, non-teaching staff, etc. The ARS to be nominated by HoI, should be a smaller body with vigil, oversight and patrolling functions, with members belonging to the various sections of the campus community.
- 5.28: Constitution of a District level Anti - Ragging Committee headed by the District Collector / Deputy Commissioner / District Magistrate with the Heads of Higher Education Institutions and Superintendent of Police / SSP of the District as members and representation from local media, NGOs, students. The Additional District Magistrate should be a member - secretary. The District level Committee should hold preparatory meetings during the summer vacation meetings to take stock of the state of preparedness of each institution and their compliance with the policies and directions or guidelines of the appropriate bodies, the university/State/ Central authorities; and this Court's guidelines in regard to curbing the menace of ragging. For larger districts,
- 5.30: Constitution of a Monitoring Cell at University level to coordinate with the affiliated colleges and institutions under its domain. The Cell should review various Anti-Ragging initiatives and should call for reports from the Heads of institutions, keep itself abreast of the decisions of the District level Anti - Ragging Committee.
- 5.31: Constitution of a Monitoring Cell at State level at the level of the Chancellor of the State Universities, who may also coordinate with those of the Central Government institutions located in the State in which the Governor has a defined role under the relevant law. The State level Monitoring Cell should receive periodically status reports from the University level Monitoring Cells and Districts level Anti - Ragging Committees.
- 5.27: All private commercially managed, lodges or hostels outside campuses must be registered with the local police authorities. The local police, local administration and institutional authorities are to ensure vigil on incidents within the definition of ragging.

*J.D.*

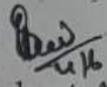
**OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA**  
**PANCHKULA**

No: 12/1-2017 Ad(3)

Dated: 04/6/2018

A copy of letter No. 22/46/2011-6Estt.-I dated 11.05.2018 received from O/o Chief Secretary to Govt. Haryana regarding Governor of Haryana is pleased to constitute the Internal Complaint Committee comprising of following members with a view to provide protection against sexual harassment of women at workplace and for hearing the complaints of sexual harassment of Haryana Civil Secretariat is forwarded to the following for information and necessary action:-

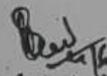
1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/Librarian.

  
Superintendent Administration  
for Director General Higher Education,  
Haryana, Panchkula  
Dated: 04/6/2018

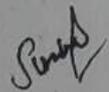
Endst. No: Even

A copy of the above is forwarded to the following for information and necessary action :-

1. PS/DGHE, Steno/ Additional Director Admin.
2. All the HQ Officers and Head of Branches.
3. All the Assistants of Admin Branch.

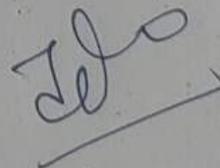
  
Superintendent Administration  
for Director General Higher Education,  
Haryana, Panchkula

Mr. Indu Rao

  
PP2

26/6/2018

1069  
26-6-18



24/5/18  
2/1/18

**HARYANA GOVERNMENT  
SECRETARIAT ESTABLISHMENT  
NOTIFICATION**

Date 11th May, 2018

In supersession of Notification No. 22/48/2010-6Estt.-I, dated 21.10.2015 and in terms of section 4(l) of the sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Governor of Haryana is pleased to constitute the Internal Complaint Committee comprising of following members with a view to provide protection against sexual harassment of women at workplace and for hearing the complaints of sexual harassment of Haryana Civil Secretariat:-

- |                                      |   |                               |
|--------------------------------------|---|-------------------------------|
| 1. Smt. Neerja Shekhar, IAS          | : | Chairperson/Presiding Officer |
| 2. Ms. Neelam Kashyap, DAG Haryana   | : | Member                        |
| 3. Mrs. Aarti Chadha, Librarian      | : | Member                        |
| 4. Sh. Satbir Singh, Under Secretary | : | Member                        |

In terms of provisions of the aforesaid Act, the Internal Complaint Committee shall be deemed to be an inquiry authority for the purpose of "Haryana Civil Services (Punishment and Appeal) Rules, 2016" and the report of said Committee shall be deemed to be an inquiry report. Disciplinary authority shall act upon the report in accordance with the rules.

The internal Complaints Committee shall be responsible for redressal of the complaint made by the victim and ensure time bound treatment of the complaint as provided in the act.

The Presiding Officer and every Member of the "Internal Complaint Committee" shall hold office for such period not exceeding three years, from the date of his/ her nomination.

**D.S.Dhesi**

Chief Secretary to Government Haryana

Endst. No. 22/46/2011-6Estt.-I

Dated, Chandigarh the 11<sup>th</sup> May, 2018

A copy is forwarded to the Controller Printing & Stationary, Haryana, Chandigarh with the request that the above notification may kindly be published in the Ordinary Gazette of Haryana State and 25 copies thereof may kindly be supplied to this department.

*Sd/-*

Superintendent Establishment-I  
for Chief Secretary to Government Haryana

Endst. No. 22/46/2011-6Estt.-I

Dated, Chandigarh the 11<sup>th</sup> May, 2018

A copy is forwarded to the Chairperson/Presiding Officer and all the Members of Committee for their information.

*Sd/-*

Superintendent Establishment-I  
for Chief Secretary to Government Haryana

*Sd/-*

-2-

dst. No. 22/46/2011-6Estt.-I

Dated, Chandigarh the 11<sup>th</sup> May, 2018

A copy is forwarded to the Principal Secretary to Government, Haryana, Women & Child Development Department with reference to their D.O letter No.PA/PSWCD/2018/1947, dated 12.02.2018 for their information.

sl/-

Superintendent Establishment-I  
for Chief Secretary to Government Haryana.

Endst. No. 22/46/2011-6Estt.-I

Dated, Chandigarh the 11<sup>th</sup> May, 2018

A copy is forwarded to the Technical Director and Project Incharge, NIC, Haryana Civil Secretariat with the request to upload this notification on the website of Haryana Civil Secretariat.

sl/-

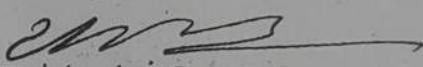
Superintendent Establishment-I  
for Chief Secretary to Government Haryana.

Endst. No. 22/46/2011-6Estt.-I

Dated, Chandigarh the 11<sup>th</sup> May, 2018

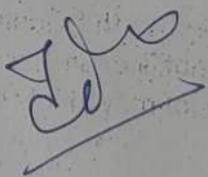
A copy is forwarded to the following for information with the request to bring it to the notice of all officers/ officials of Haryana Civil Secretariat working under their kind control:-

1. All the Additional Chief Secretaries & Principal Secretaries to Government Haryana.
2. Principal Secretaries/ Additional Principal Secretaries/ Principal OSD/ OSD to Chief Minister Haryana.
3. All the Secretaries/ Special Secretaries/ Joint Secretaries/ Deputy Secretaries/ Under Secretaries to Government Haryana.
4. Special Senior Secretaries/ Senior Secretaries/ Secretaries to Ministers/ Private Secretaries/ Superintendents/ Deputy Superintendents Branch incharge of Haryana Civil Secretariat.



Superintendent Establishment-I  
for Chief Secretary to Government Haryana.

11.5.18





Phone : 011-26131577 - 76, 80  
011-29581000  
Website : www.aicte-india.org



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
(A Statutory Body of the Govt. of India)  
(Ministry of Human Resource Development, Govt. of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

F. No.: 25-AICTE/AR/Antiragging/2016

Date: 26.11.2018

To  
The Principals/Director,  
AICTE's approved Technical Institution.

Subject: Display of Anti Ragging Posters -regarding

Sir/Madam,

Please find attached 04 Anti Ragging Posters (in pdf form) for the prominent display and wider publicity in your institutions. These posters are also available on UGC website at the web link [http://www.ugc.ac.in/ugc\\_notices.aspx?id=1996](http://www.ugc.ac.in/ugc_notices.aspx?id=1996).

2. To create awareness regarding prevention and prohibition of ragging, all the AICTE approved Institutions are requested to display these posters in their institution.

Yours faithfully,

(Prof. Rajive Kumar)  
Advisor-I (PGR Cell)

Encls: As above.

Mrs. Indu Rao

PPL

@ 27-11-2018

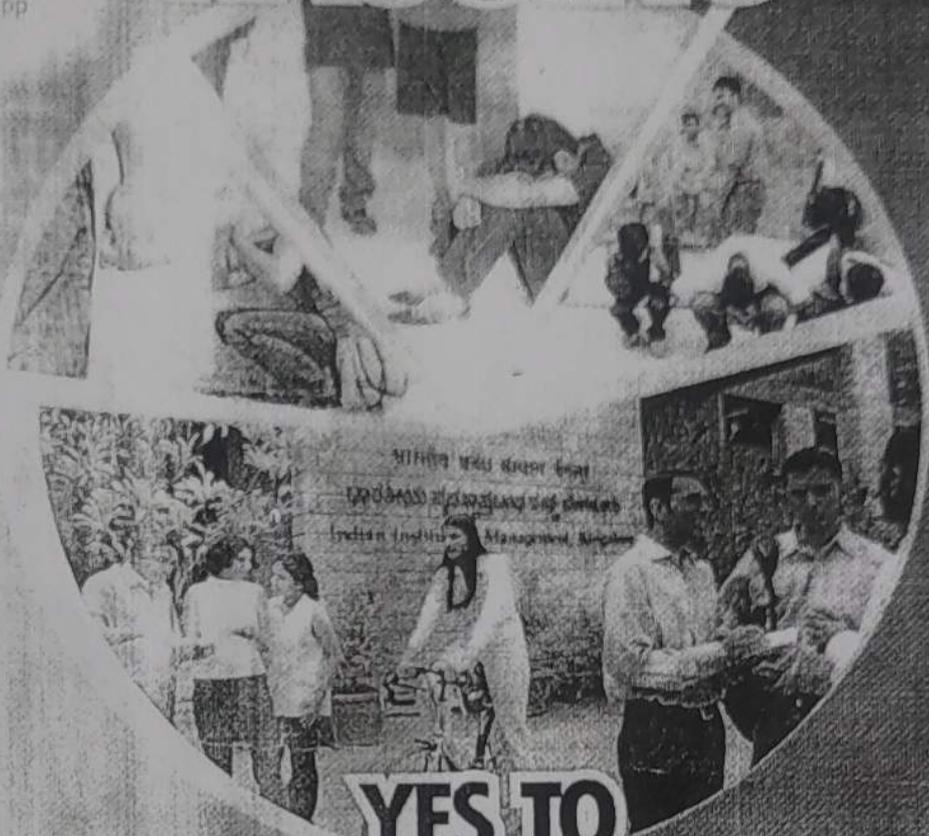
1998  
27-11-18

Download

**ANTI  
RAGGING**

App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging?

Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment: when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call  
**UGC Anti-Ragging Helpline**  
 1800-180-5522 (24X7 toll free)  
 or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



**MHRD**

DEPARTMENT OF HIGHER EDUCATION  
 MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
 GOVERNMENT OF INDIA



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
 quality higher education for all

**Foolishly I ragged  
& got suspended**

**Will I get  
prosecuted?**

**What about my  
Job prospects?**



Download

**ANTI  
RAGGING**

App

**MY FUTURE IS A BIG**



**Remember RAGGING is for LOSERS**

For more information visit [www.mhrd.gov.in](http://www.mhrd.gov.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

**Are You Being Ragged ?**

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)

Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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GOVERNMENT OF INDIA



विश्वविद्यालय अनुदान आयोग  
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BEFORE YOU EVEN  
THINK OF RAGGING

Download

ANTI  
RAGGING

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HINK

Humiliation

Suspension

Blacklisting

Ruined Career

Possible Prosecution

Expulsion

Don't just stand and watch. Stop Ragging! Show Character

RAGGING IS FOR LOSERS

Visit UGC website at [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti-Ragging regulations

Are You Being Ragged?

Immediately call UGC Anti-Ragging Helpline: 1800-180-5522 (24x7 Toll Free)

Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



MHRD

DEPARTMENT OF HIGHER EDUCATION  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
quality higher education for all

# DON'T RAG, JUST INTERACT



**RAGGING  
IN ANY FORM IS  
PUNISHABLE**

Visit UGC website i.e.  
[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.antrragging.in](http://www.antrragging.in) to  
know UGC Anti Ragging  
Regulation.

Are you being ragged?

Immediately call UGC Anti Ragging Helpline  
(1800-100-3222 24X7 Toll Free)  
Or send an email to [helpline@antrragging.in](mailto:helpline@antrragging.in)

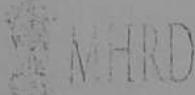
UGC Anti Ragging Helpline  
Development  
Unit

Download

**ANTI  
RAGGING**

App

Join hands to make your campus ragging free



DEPARTMENT OF HIGHER EDUCATION  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
GOVERNMENT OF INDIA



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**  
quality higher education for all

ई-मेल

प्रेषक

महानिदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा सदन, सैक्टर-5, पंचकूला।

सेवा में

1. All the Principals of Govt./ Non Govt. Aided Colleges in the State.
2. All the Commanding Officer, NCC Units in the State.
3. All the Librarians of Distt./ Sub Div. Libraries in the State of Haryana/ Librarians, Central State Library, Ambala Cantt.
4. Registrar, All Universitites in the State of Haryana.

यादी कमांक 1/37-2012 प्र0(2)

दिनांक, पंचकूला: 10/8/2018

विषय:-

**Anti Sexual Harassment Committee** के संदर्भ में सूचना उपलब्ध करवाने  
बारे मामला।

\*\*\*\*\*

उपरोक्त विषय पर निदेशालय के पत्र कमांक 1/37-2012 प्र0(2) दिनांक

10.7.2012 तथा दिनांक 26.7.2018 के संदर्भ में।

विषयांकित मामले में आपसे मांगी गई सूचना अभी तक विभाग में प्राप्त नहीं हुई है।

अतः आपसे पुनः अनुरोध है कि मांगी गई वांछित सूचना तुरन्त उपलब्ध करवाने का कष्ट करें।

ताकि मामले में आगामी कार्यवाही की जा सके अन्यथा आप इसके लिए स्वयं जिम्मेवार होंगे।

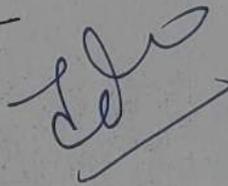
Mrs Indu Rao,

PP

PPL

@ 13-8-2018

1325  
13-8-18





अधीक्षक प्रशासन

कृते महानिदेशक उच्चतर शिक्षा, हरियाणा,  
पंचकूला।

प्रेषक,

REMINDER

सेवा में,

निदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा सदन, सैक्टर-5, पंचकूला।

1. All the Principals of Govt./Non Govt. Aided Colleges in the State.
2. All the Commanding Officer, NCC Units in the State.
3. All the Librarians of Distt./Sub Division Libraries in te State of Haryana/Librarians, Central State Library, Ambala Cantt.
4. Registrar, All Universities in the State of Haryana.

यादी क्रमांक:- 1/37-2012 प्रशा0 (2)  
दिनांक, पंचकूला 15-10-18

**विषय:- Anti Sexual Harassment Committee के संबंध में सूचना उपलब्ध करवाने बारे मामला।**

उपरोक्त विषय पर निदेशालय के पत्र क्रमांक 1/37-2012 प्र0(2) दिनांक 01.07.2012, 26.07.2018 व 10.08.2018 के संदर्भ में।

विषयांकित मामले में आपसे सूचना अभी तक अपेक्षित है। अतः पुनः अनुरोध है कि वांछित सूचना तुरन्त उपलब्ध करवाने का कष्ट करें ताकि मामले में आगामी कार्यवाही की जा सके और मामला उच्चाधिकारियों को प्रस्तुत किया जा सके।

Mrs. Indu Rao.

PPK

23-10-2018

1843  
23-10-18

*[Handwritten signature]*

*[Handwritten signature]*

अधीक्षक प्रशासन  
कृते: निदेशक उच्चतर शिक्षा,  
हरियाणा, पंचकूला।

*[Handwritten signature]*

9463-Adm-1  
6/11/18

GOVERNMENT OF HARYANA  
GENERAL ADMINISTRATION DEPARTMENT  
GENERAL SERVICES-III BRANCH  
No. 5/2/2004-4GSIII

Dated Chandigarh, the 29.10.2018

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments and all the Divisional Commissioners in the State of Haryana.
3. All the Deputy Commissioners & Sub Divisional Officers (Civil) in the State of Haryana.
4. Registrars of all the State Universities in the State of Haryana.
5. All Heads of Boards/Corporations/Public Service Undertakings in the State of Haryana.

DATE (Bm)  
31.10.18

**Subject:-** Effective implementation of Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013.

\*\*\*

I am directed to draw your attention to Section 4, 5 & 6 of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013", wherein departments have to constitute Internal Complaints Committee and the District Magistrate/Deputy Commissioners have to constitute Local Complaints Committee to handle complaints relating to Sexual Harassment.

2. You are hereby advised to constitute ICC (Internal Complaints Committee) at the Head Quarter Level and also at the administrative units located at the Divisional, District or Sub Division level.

*[Signature]*  
Under Secretary General Administration  
for Chief Secretary to Government Haryana

AD (vacant)  
RE L  
5/11  
31.10.18  
19/11/18  
19/11/18  
19/11/18

REMINDER

प्रेषक,

निदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा सदन, सैक्टर-5, पंचकूला।

सेवा में,

2035  
6-12-2018

1. All the Principals of Govt./Non Govt. Aided Colleges in the State.
2. All the Commanding Officer, NCC Units in the State.
3. All the Librarians of Distt./Sub Division Libraries in te State of Haryana/Librarians, Central State Library, Ambala Cantt.
4. Registrar, All Universities in the State of Haryana.

यादी क्रमांक:- 1/37-2012 प्रशा0 (2)  
दिनांक, पंचकूला 11-12-18

विषय:- **Anti Sexual Harassment Committee** के संबंध में सूचना  
उपलब्ध करवाने बारे मामला।

.....

उपरोक्त विषय पर निदेशालय के पत्र कमांक 1/37-2012 प्र0(2)  
दिनांक 01.07.2012, -26.07.2018, व 15.10.2018 के संदर्भ में।

विषयांकित मामले में आपसे सूचना अभी तक अपेक्षित है । अतः पुनः  
अनुरोध है कि वांछित सूचना तुरन्त उपलब्ध करवाने का कष्ट करे ताकि मामले में  
आगामी कार्यवाही की जा सके और मामला उच्चाधिकारियों को प्रस्तुत किया जा सके।

Mrs. Jyoti Rao

Sankar  
PPL

05/12/2018

अधीक्षक प्रशासन  
कृते: निदेशक उच्चतर शिक्षा,  
हरियाणा, पंचकूला।

**OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA,**  
**PANCHKULA**

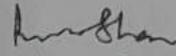
**ORDER**

Order No- 12/1-2017 Ad(3)

Dated, Panchkula the 20.11.2018

A copy of letter No.5/2/2004-4GSIII dated 29.10.2018 received from Under Secretary General Administration O/o Chief Secretary to Govt. Haryana "regarding Effective implementation of Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013" is forwarded to the following for information and necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, NCO C Units in the State.
3. Registrar, Kurukshetra University, Kurukshetra/Maharishi Dayanand University, Rohtak/Chaudhary Devi Lal University, Sirsa/Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonepat)/Indira Gandhi University, Meerpur (Rewari)/Chaudhary Ranbir Singh University, Jind/Chaudhary Bansi Lal University, Bhiwani.
4. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana / Librarian.

  
Superintendent Administration,  
for Director Higher Education,  
Haryana, Panchkula

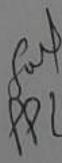
Endst. No.- Even

Dated, Panchkula 4-12-18

A copy is forwarded to the following for information and necessary action:-

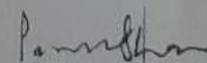
1. PS/DGHE, Steno/Additional Director Admn.
2. All the HQ Officers and Head of Branches.
3. All the Assistants of Admin Branch.

Dr. Jndy Rao.



209  
22-1-19

21-1-2019

  
Superintendent Administration,  
for Director Higher Education,  
Haryana, Panchkula

प्रेषक,

REMINDER

सेवा में,

निदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा सदन, सैक्टर-5, पंचकूला।

1. All the Principals of Govt./Non Govt. Aided Colleges in the State.
2. All the Commanding Officer, NCC Units in the State.
3. All the Librarians of Distt./Sub Division Libraries in the State of Haryana/Librarians, Central State Library, Ambala Cantt.
4. Registrar, All Universities in the State of Haryana.

यादी क्रमांक:- 1/37-2012 प्रशा0 (2)  
दिनांक, पंचकूला 7-2-19

विषय:- **Anti Sexual Harassment Committee** के संबंध में सूचना उपलब्ध करवाने बारे मामला।

.....

उपरोक्त विषय पर निदेशालय के पत्र क्रमांक 1/37-2012 प्र0(2) दिनांक 01.07.2012, 26.07.2018, 10.08.2018, 15.10.2018 व 04.12.2018 के संदर्भ में।

विषयांकित मामले में आपसे सूचना अभी तक अपेक्षित है। अतः पुनः अनुरोध है कि वांछित सूचना तुरन्त उपलब्ध करवाने का कष्ट करें ताकि मामले में आगामी कार्यवाही की जा सके और मामला उच्चाधिकारियों को प्रस्तुत किया जा सके।

Dr. Indu Rao.

408  
12-2-19

अधीक्षक प्रशासन  
कृते: निदेशक उच्चतर शिक्षा,  
हरियाणा, पंचकूला।

PP2

@ 12/2/2019

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS SEC-14 GURUGRAM

To

The Director General,  
Higher Education Haryana,  
Shiksha sadan, Sec-5, Panchukula

Memo No 2246

Dated 16-8-2018

**Subject:- Notice regarding submission of annual report.**

Kindly find enclosed the annual compliance report for the session 2017-2018 (upto 30.06.2018) and the copy of notice displayed to put information regarding constitution of internal complaints committee (Prevention, Prohibition, Redressal) It is further submitted that being a women dominated institute an active women empowerment cell is also working and has been organizing various women oriented activities through out the session.

  
Principal  
G.C.Fo ~~GGMT~~ ~~COLLEGE~~ ~~SEC-14~~  
Sector-14, Gurgaon.  
Gurugram



OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS SEC-14 GURUGRAM

To

The Director General,  
Higher Education Haryana,  
Shiksha sadan, Sec-5, Panchukula.

Memo No 2247

Dated 16-8-2018

**Subject:- Notice regarding submission of annual report.**

Please refer to your office letter No. 1/37-2012 dated 10.08.2018

On the subject cited above.

It is intimated that the following Associate Professors are working in the "Committee of Sexual harassment of womens" in this college.

Sr.no	Name	Subject	Mobile No.
1.	Dr.Indu Rao	Geography	9911188241
2.	Mrs. Madhu Arora	Chemistry	9891249576
3.	Mrs. Archana Soota	Botany	9999335544
4.	Mrs. Kusum Breja	Physics	9968175265
5.	Mr. Mohd. Refique	Physics	9811098211
6.	Mrs. Vibha Khanna Principal(Retired)		9811779911

The annual report of the committee of this college for the year 2017-2018 (upto 30.06.2018) is as under.

1.No. of Complaints received during 2017-2018 -Nil-

2.No. of Complaints disposed of during 2017-2018 -Nil-

3.No. of cases pending from under the 90 days -Nil-

4.No. of workshops or awareness programmes with detail -yes- A workshop held on 28.10.2017 regarding sexual harassment of women at workshop.

5. Action sexual harassment carried out -Nil-

6. Nature of action taken by the employer -Nil- being no case in this college.

7. Have you attached the photograph of display board -Yes-

*Singh*  
Principal  
Principal  
G.C.F.GOVT COLLEGE  
Sector-14 Gurugram.  
Gurugram

*[Handwritten signature]*

Annual Report of 'Antisexual Harassment Committee' activities during 2017-2018.

- 1) An 'Antisexual Harassment Committee / ICC' was formed for session 2017-18 and the names and the contact numbers of the members were displayed on boards at conspicuous places in the college.
- 2) ICC members attended the workshop regarding Sexual Harassment of women at workplace (Prevention and Redressal) Act, 2013 in the Auditorium of HSIIDC, Udyog Vihar, Phase-3, Gurgaon on 28.07.2017.
- 3) An Awareness workshop on Sexual Harassment of women at workplace was organized in the college auditorium to spread the awareness among students as well as faculty members about ICC. The speaker was Mrs. Manalika Mahanta, Vice-President of POSHCA on Oct 25, 2017.

Dr. Jyoti Rao  
President / Chairman  
TCC, 4

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, SEC-14,GURUGRAM**

To,

The Director General  
Higher Education Haryana.  
Shiksha Sadan, Sec-05,  
Panchkula.

Memo No. 1968

Dated: 30/05/2019

Sub: - Notice regarding submission of annual report for the Year 2018-2019.

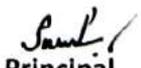
It is intimated that the following associate professors are working in the " Committee of Sexual harassment of women's" in this college.

S. NO	Name	Subject	Mobile No.
1	Dr. Indu Rao	Geography	9911188241
2	Mrs. Madhu Arora	Chemistry	9891249576
3	Mrs. Kusum Lata	Physics	9968175265
4	Mrs. Vibha Khanna	(Retired Principal)	9811779911

The annual report of the committee of this college for the year 2018-2019 is as under:

1. No. of Complaints received during 2018-2019 - One
2. No. of Complaints disposed of during 2018-2019 - One
3. No. of Cases pending from under the 90 days - Nil
4. No. of workshops or awareness programmes with detail – yes –  
(i) workshop was attended on 22.1.2019 regarding sexual harassment of women at Dr. Indu Rao & Dr. Archana Soota at Dronacharya Govt. College, Gurugram.  
(ii) ICC Chairperson briefed all the final year students about ICC in orientation program in College auditorium at the state of the session.
5. Nature of action taken by the employer the department of Higher Education has transferred the respondent to some other colleges.
6. Have you attached the photograph of display board - Yes



  
Principal  
G.C. for Women  
Govt. College for Girls  
Sec-14, Gurugram  
Sector-14, Gurugram

OFFICE OF THE PRINCIPLE GOVT. COLLEGE FOR GIRLS SEC-14 GURUGRAM

To

Additional Deputy Commissioner,  
Gurugram-Cum-District Officer,  
SHWW Act,2013

Memo No. GCGGN/1547/20

Date 27-08-20

Subject:-Notice regarding submission of annual report.

Please refer to your office letter No. — date 27-08-20 On the subject cited above.

It is intimated that the following Associate Professors are working in the "Committee of Sexual harassment of womens " in this college.

Sr.No	Name	Subject	Mobile No.
1.	Dr. Indu Rao	Geography	9911188241
2.	Mrs Madhu Arora	Chemistry	9891249576
3.	Mrs. Archana Soota	Botany	9999335544
4.	Mrs. Kusum Breja	Physics	9968175265
5.	Mrs. Vibha Khanna Principal (Retired)		9811779911

The annual report of the committee of this college for the year 2019-2020 (Upto Aug 2020 .) is as under.

1. No. of Complaints received during 2019-2020 -Nill-
2. No. of Complaints disposed of during 2019-2020 -Nill-
3. No. of cases pending from under the 90 days -Nill-
4. No. of workshops or awareness programs with detail -yes- A workshop held on  
Regarding sexual harassment of women at workshop.



5. Action sexual harassment carried out -Nill-
6. Nature of action taken by the employer -Nill- being no case in the college.
7. Have you attached the photograph of display board -yes

Madhur Arora  
(Presiding Officer)

O/C



Principal,  
G. C. for Girls,  
Sector-14, Gurugram

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, SEC-14, GURUGRAM

To,

The Director General  
Higher Education Haryana.  
Shiksha Sadan, Sec-05,  
Panchkula.

Memo No. GCGGN/2858

Dated: 14<sup>th</sup> Sep - 2022

Sub: - Notice regarding submission of annual report for the Year 2020-2021.

It is intimated that the following associate professors are working in the "Committee of Sexual harassment of women's" in this college.

S. NO	Name	Subject	Mobile No.
1	Mrs. Sharmila Yadav	Geography	9350251590
2	Mrs. Archana Soota	Botany	9999335544
3	Mrs. Kusum Lata	Physics	9968175265
4	Dr. Indu Rao	Geography	9911188241
5	Mrs. Sunita Arora	Commerce	9896421676
6	Mrs. Vibha Khanna	(Retired Principal)	9811779911
7	Mrs. Sangeeta	Clerk	9013372666
8	Mrs. Sarla	Clerk	9811536852
9	Ms. Preeti Sharma	Student MCA -3 <sup>rd</sup> Sem	9910080441

The annual report of the committee of this college for the year 2020-2021 is as under:

1. No. of Complaints received during 2020-2021 - One
2. No. of Complaints disposed off during 2020-2021 - One
3. No. of Cases pending from under the 90 days - Nil
4. No. of workshops or awareness programmes with detail  
(i) Online workshop attended by all the members due to Pandemic COVID - 19.  
(ii) ICC Chairperson briefed all the final year students about ICC in orientation program in College auditorium at the state of the session.
5. Nature of action taken by the employer the complaint was filed in the concerned Police Station.
6. Have you attached the photograph of display board - Yes

Sydney  
ICC  
(Chairperson)

Yes

Principal  
Govt. College for Girls  
Sec-14, Gurugram

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, SEC-14, GURUGRAM**

To,

The Director General  
Higher Education Haryana.  
Shiksha Sadan, Sec-05,  
Panchkula.

Memo No. GCGGN/776

Dated: 10/03/2023

Sub: - Notice regarding submission of annual report for the Year 2021-2022.

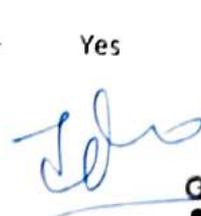
It is intimated that the following associate professors are working in the "Committee of Sexual harassment of women's" in this college.

S. NO	Name	Subject	Mobile No.
1	Dr. Indu Rao	Geography	9911188241
2	Mrs. Sharmila Yadav	Geography	9350251590
3	Mrs. Madhu Arora	Chemistry	9891249576
4	Mrs. Archana Soota	Botany	9999335544
5	Mrs. Kusum Lata	Physics	9968175265
6	Mrs. Sarita Sheera	Computer Science	9896835599
7	Mrs. Sunita Dhaka	Public. Adm.	9911399412
	Mr. Lokesh Sharma	Music	9416180901

The annual report of the committee of this college for the year 2021-2022 is as under:

1. No. of Complaints received during 2021-2022 - One
2. No. of Complaints disposed off during 2021-2022 - One
3. No. of Cases pending from under the 90 days - Nil
4. No. of workshops or awareness programmes with detail – Yes  
(i) ICC Chairperson briefed all the first year students about ICC in orientation program in College auditorium at the start of the session.
5. Nature of action taken by the employer ICC committee submitted a report stating of that the respondent was at fault and Principal forwarded it to DHE (The Directorate office).
6. Have you attached the photograph of display board - Yes



  
Principal  
Govt. College for Girls  
Sector, Gurugram

Mrs. Jody Rao.

Swati

PPZ

From

Addl. Deputy Commissioner,  
Gurugram-cum- District Officer, Gurugram  
under SHWW Act,2013.

1367  
28/7/17

@ 28/7/2017

To

Presiding Officer,  
Internal Complaints Committee,

Mrs. Madhu Arora,  
Mrs. Kusum Breja  
Swati

Govt College.

Memo No. 75 45

Dated 14/7/17

Subject:

Regarding Workshop of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

It is to inform you that a Workshop regarding Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 is being organized by this office on 28.07.2017 from 02.00PM to 04.00PM in the Auditorium of HSIIDC Complex, Vanijya Nikunj, Udyog Vihar, Phase-5, Gurugram.

You are requested to attend the above workshop alongwith two person (ICC members, Managers and employee) of your office on the fixed date and time.

*P.K. Dalvi*

Addl. Deputy Commissioner,  
Gurugram-cum- District Officer, Gurugram  
under SHWW Act,2013

*PPZ*

# Notice

All the faculty members and students are hereby informed to attend the 'Awareness Workshop of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, which will be held on 25<sup>th</sup> October 2017, at 11.30 A.M in auditorium.

Organised by :-

1 Antisexual Harassment Committee.

2 Women Cell.

Dated 24-11-2017



Indu Rao

Associate Professor  
Deptt. of Geography



OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS SEC.14 GURGAON

To

Principal  
Dronacharya Govt.College  
Gurgaon

Memo No 2680  
Dated 24-10-2017

Subject Regarding workshop of Sexual Harassment of Women at Workplace  
(Prevention, Prohibition and Redressal) Act,2013.

It is to inform you that a workshop regarding Sexual Harassment of  
Women at Workplace is being organized by our college on 25-11-2017 from 11.30  
A.M. to 2.30 P.M.

You are requested to send the Presiding Officer alongwith two person  
of your office to attend the above workshop

*Sushil*  
Principal,  
Govt. College for Girls,  
Sector-14, Gurugram

*[Handwritten signature]*

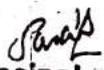
**Office of the Principal Govt. College for Girls, Sector-14,  
Gurugram.**

**Notice Dated : 04-07-2018**

It is <sup>for</sup> the information to the Students of the College that ragging in the College/Hostels is strongly prohibited. If any complaint is found regarding ragging in the College Campus or in the Hostels, the name of the student/Hosteller concerned will be struck off from the College Roll.

Copy : On the Notice Board of the Students.

Principal

  
Principal  
Govt. College For Girls,  
Sec - 14, Gurugram



Office of the Principal, Govt. College for Girls, Sector-14, Gurugram.

Memo.No. 226.

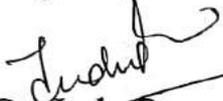
Dated: 15-1-2019.

Dear Ms. Surabhi

We, the ICC of Govt. College for Girls, Sector-14, Gurugram will be delighted to have an Interactive Session with you on Monday, 28 January, 2019 at 10.00 AM in our College premises. We have invited the ICC members of other nearby Colleges also.

Looking forward to see you.

Regards,

  
Dr. Indu Rao,  
Chairperson, ICC,  
Govt. College for Girls,  
Sector-14, Gurugram.

  
Principal  
Principal  
Govt. College For Girls,  
Sec - 14, Gurugram

 15-1-2019



Office Of The Principal, Government College Of Girls Sec 14 Gurugram

Registration Form

S.N.	Name of ICC member	Name of the college	Ph. No.	Signature
1	Dr. Priya Shukla	D.P.G Degree College Sector 34 Gurugram	9810901896	
2	Dr. Divya Tyagi	Starex university Gurugram	9810798462	
3	Dr. Rishi Malik	Starex university Gurugram	9953807090	
4	Ms. Vandana	G.C. Janta Haridwar	9999556903	
5	Ms. Poojary Kapoor	II	9910925314	
6	Dr. Sunit Kumari	Sunaj PG Degree College, Sec-15	9813659035	
7	Mrs. Manju	Govt. College, Rithoj	9910065445	
8	Mrs Shalini	Govt. College sidhrawali	9873551202	
9	RAJENDER SINGH	Govt College Nagina	9729751250	
10	Dr. Pushpa Kumar	Govt College Manesar	8607849218	
11	Capt. Raj Kumar	S.C. Sec., 9, Gurgaon	9910882618	
12	Dr. Tarun Lata	- DO -	9818403951	

Principal Govt. College for Girls, Sec-14, Gurugram <gcgggn@gmail.com>  
> gcgmanesar@gmail.com

[Quoted text hidden]

 Invite for ICC Member on 28-01-2019.pdf  
821K

ovt, College Girls Manesar Gurugram <gcgmanesar@gmail.com>  
> "Principal Govt. College for Girls, Sec-14, Gurugram" <gcgggn@gmail.com>

It is confirmed that Mrs. Pushpa will attend the interactive session on 28.01.2019 at your college.

PRINCIPAL  
GCG MANESAR (GURUGRAM)

[Quoted text hidden]

Dr. Gdhy Rao.

201  
22-1-19



PP2  
22-1-2019

Gmail

Principal Govt. College for Girls, Sec-14, Gurugram <gcgggn@gmail.com>

Invite for ICC member on 28.01.2019

message

Dronacharya Government College Gurugram <dgcgurgaon@gmail.com>  
Reply-To: dgcgurgaon@gmail.com  
Subject: "20) G C Gurgaon( Sector-14)" <gcgggn@gmail.com>

Wed, Jan 16, 2019 at 1:46 P

R/Madam

Dr. Mahashweta Associate Professor in English and Ms. Sunita Malik Associate Professor in English of this college will be the Internal Complaint Committee members for interactive session.

Thank You

Principal,  
Dronacharya Govt. College,  
Gurugram.

Mr. Indu Rao.

124  
16-1-19

Sunita  
PPL  
@ 16-1-2019



**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, MANESAR(Gurugram)**

**Office Order**

Memo No: 186

Dated: 25/01/2019

In reference to Memo No. 225 Dated: 28-01-2019 Govt. College For Girls, Sec-14, Gurugram, Dr. Pushpa Kumari Asst. Professor (Physics) is hereby directed to attend an Interactive Session with the Dr. Surbhi Dhingra, The Founder of POSHCA on Sexual Harassment of Women at Work Place Act, 2013 at above said College on 28 Jan 2019 at 10.00 AM.

Principal  
Govt. College for Girls  
Manesar (Gurugram)  
Principal  
Govt. College for Girls  
Manesar (Gurugram)

*[Handwritten signature]*

Office of the Principal, Govt. College for Girls, Sector-14, Gurugram.

Memo.No. 225.

Dated: 15-1-2019.

Dear Sir/Madam

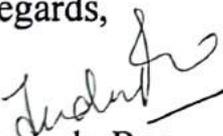
**Subject: Invite for ICC member on 28-01-2019.**

We are hosting an interactive Session with Dr. Surabhi Dhingra, the founder and president of POSHCA ( Society for prevention of Sexual Harassment and Child Abuse ) on Sexual Harassment of Women at Work Place Act, 2013 in Govt. College for Girls, Sector-14, Gurugram on January 28, 2019 at 10.00 AM.

Please send your Internal Complaint Committee members for the meeting. Kindly confirm the same via e-mail by tomorrow.

Looking forward to hearing from you.

Regards,

  
Dr. Indu Rao ,  
Chairperson, ICC,  
Govt. College for Girls,  
Sector-14, Gurugram.



  
Principal  
Principal  
Govt. College For Girls  
Sec - 14, Gurugram  
@ 15-1-2019



# POSHCA

Prevention Of Sexual Harassment & Child Abuse

## **Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**

### Salient Features

#### **1. Compliance requirement**

Any organization with **10 or more employees** must be compliant. Even those organizations that do not have any woman employee need to comply.

#### **2. Requisites of compliance**

There are in all **eight requirements** to be fulfilled:

##### **Part A (one time)**

- I) Putting Corporate HR Policy in place particularly with reference to the specific requirements under the Act
- II) Amending Service Rules clearly stating that sexual harassment would amount to misconduct
- III) Setting up Internal Complaints Committee (ICC) in terms of Section 4 of the Act
- IV) Displaying the particulars of ICC members at conspicuous places at the workplace

##### **Part B (regular basis)**

- I) Technical/legal training of ICC members
- II) Awareness/orientation session for employees
- III) Providing facilities and such information to the ICC for proper handling of complaints according to Principles of Natural Justice
- IV) Preparation and filing of Annual Report at the end of each calendar year

#### **3. Composition of Internal Complaints Committee (ICC)**

The Internal Complaints Committee shall consist of **minimum four members**. At least **half or more than half** of the total members so nominated shall be women. The ICC will be composed of the following members:

No.	Member	Eligibility
1.	Chairperson	Women working at senior level as employee; if not available then, nominated from other office/unit/department/workplace of the same employer
2.	2 Members (minimum)	From amongst employees
3.	External Member	From amongst NGOs/associations committed to the cause of women or an individual who is familiar with the issues relating to sexual harassment

Where the offices or administrative units of a workplace are located in different places, division or sub-division, an ICC has to be set up at every administrative unit and office.

#### 4. Consequences of non-compliance

Failure of non-compliance attracts a penalty of up to ₹ 50,000 for the first default and double the amount of penalty and cancellation of license to conduct business in subsequent dereliction.

#### 5. Format of Annual Report

The Act mandates the ICC to prepare Annual report for a calendar year. Such reports must include the following information:

- No. of complaints received
- No. of complaints disposed off
- No. of cases pending for more than 90 days
- No. of workshops/awareness programmes carried out
- Nature of action taken by the employer

#### 6. Filing of Annual Report

It is the responsibility of the ICC to file the Annual Report with the employer and the District Officer.

*off*

### POSHCA-Providing Comprehensive Support



Facilitate compliance

Reduce the burden of compliance

Help create productive workspaces

POSHCA, H-34(GF), Residency Greens, Greenwood City, Sector-46, Gurgaon-122003

www.poshea.in

Surabhi: +91 98910 91166

Monalisa: +91 99103 44105

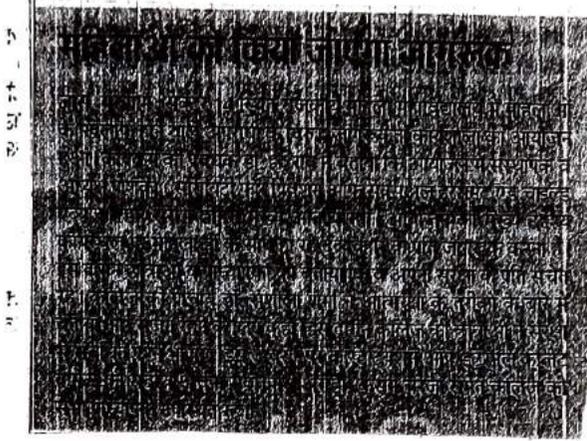
surabhi@poshea.in

monalisa.mahanta@poshea.in

Powered By



Handwritten signature or initials in blue ink.



28/1/19

Office of the Principal Govt. College for Girls, Sector-14, Gurgaon

Notice Dated : 01-07-2019

According to the Supreme Court and the UGC Notification

### **RAGGING IS A CRIME**

All the students are directed to stay away from

“Any act of physical or mental abuse (including bullying and exclusion ) targeted at another student ( fresher or otherwise ) on the ground of color, race, religion, caste, ethnicity, gender ( including transgender ), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background”

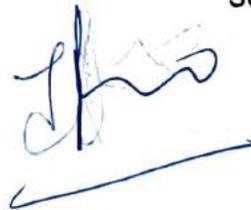
Any one found guilty and found indulging in the above acts or is a part of a conspiracy to promote ragging is liable to be punished by the court. It is to be noted that her admission in the institution is also liable to be cancelled.

Victims of ragging should report to the below :-

- 1 ANUPAMA YADAV ( ENGLISH )
- 2 INDU RAO ( GEOGRAPHY )
- 3 ARCHANA SOOTA ( BOTANY )

  
Principal

Govt. College For Girls,  
Sec - 14, Gurugram



**ATTENDANCE CERTIFICATE**

Certified That Mr./Mrs./Ms. 1. Archana Soota 2. Indu Rao  
& five volunteers 1. Snaha Raghuvanshi 2. Raveena Yadav 3. Vidhi Rathi  
4. Kajal Gupta 5. Anisha of Govt. college  
for Girls, Sector-14, Gurgaon. have attended  
District level Symposium organised by Women Cell and ICC, Dronacharya Govt. College,  
Gurugram on the topic "PREVENTION OF SEXUAL HARASSMENT AT WORK PLACE"  
on DATE: 22-01-2020

*Meenakshi*

Principal  
Dronacharya Government College  
Gurugram

*[Signature]*

**Office of the Principal Govt. College for Girls Sector-14 Gurgaon.**

**Order No. GCGGM/294-296/20**

**Dated:21-01-2020**

The following professors of this college are directed to attend One Day District Level Symposium on 'Prevention of Sexual Harassment at work-place' in Dronacharya Govt. College, Gurugram on 22-01-2020 at 10.30 a.m.

1. Mrs.Archna Soota,Associate Professor-Botany.
- 2.Dr. Indu Rao, Associate Professor-Geography.

Both the Associate Professors will be treated on Duty Leave for 22-01-2020.

  
Principal,  
Govt. College for  
Sector-14, Gurugram

Endst.No.Even.

Dated:21-01-2020.

A copy of above is forwarded to the following for information and necessary action:-

- 1.The Principal,Dronacharya Govt.College,Gurugram.
2. Mrs.Archna Soota,Associate Professor-Botany.
- 3.Dr. Indu Rao, Associate Professor-Geography.

  
Principal,  
Govt. College for  
Sector-14, Gurugram



**Office of the Principal Govt. College for Girls Sector-14 Gurgaon.**

Order No. GC/GGN/204-296/20

Dated:21-01-2020

The following professors of this college are directed to attend One Day District Level Symposium on 'Prevention of Sexual Harassment at work-place' in Dronacharya Govt. College, Gurugram on 22-01-2020 at 10.30 a.m.

1. Mrs.Archna Soota,Associate Professor-Botany.
- 2.Dr. Indu Rao, Associate Professor-Geography.

Both the Associate Professors will be treated on Duty Leave for 22-01-2020.

*Sd/*  
Principal,  
Govt. College for Girls  
Sector-14, Gurugram

Endst.No.Even:

Dated:21-01-2020.

A copy of above is forwarded to the following for information and necessary action:-

- 1.The Principal,Dronacharya Govt.College,Gurugram.
2. Mrs.Archna Soota,Associate Professor-Botany.
- ✓ 3.Dr. Indu Rao, Associate Professor-Geography.

Principal,

*Sd/*  
Principal,  
Govt. College for Girls  
Sector-14, Gurugram

@

To,

The Principal  
Govt. College for Girls  
Sector -14,  
Gurugram

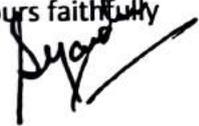
**Sub: - Unable to organize any awareness program/ workshop in 2020-21 due to COVID -19.**

Sir

With due regards I would like to submit that ICC was not able to conduct any awareness program / workshop in the College campus in this session (2020-2021) due to COVID-19 as the students were attending online classes.

Thanking your

Yours faithfully

  
Sharmila Yadav

  
Principal  
Govt. College for Girls  
Sector-14, Gurugram



Sent through email

From

Addl. Deputy Commissioner  
Cum-District Officer  
Under SHWW Act, 2013,  
Gurugram

Mrs. Indu Rao

4840  
09/12/21

M. A. S. S. V.  
Principal  
R. S.  
9/12/21

To

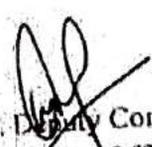
All Head of Departments,  
District Gurugram  
No. 123

Dated 8/12/21

Subject:

Regarding Workshop of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013.

A workshop regarding Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 is being organized for all Govt. Departments on 09.12.2021. All departments HoDs along with Internal Committee (IC) Presiding Officer must attend this session on 09.12.2021 from 02:30PM to 03:30PM through online medium. Link shall be provided to all through email.

  
Addl. Deputy Commissioner  
Cum-District Officer  
Under SHWW Act, 2013, Gurugram



**ANNEXURE I**  
**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with admission/registration/enrolment number)  
s/o - d/o Mr./Mrs./Ms \_\_\_\_\_

- 1) having been admitted to \_\_\_\_\_ (name of the institution) have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

**Signature of Deponent**

**Name**

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ month, \_\_\_\_\_ (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, \_\_\_\_\_ Mr./Mrs./Ms.  
(full name of parent/guardian) father / mother/guardian of \_\_\_\_\_  
(full name of student with admission /registration/enrolment number).

- 1) having been admitted to \_\_\_\_\_ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

**Signature of Deponent**

**Name:**

**Address:**

**Telephone/Mobile No:**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) and \_\_\_\_\_ (year)

**Signature of deponent**

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ month, \_\_\_\_\_ (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

**ANNEXURE I**  
**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with admission/registration/enrolment number)  
s/o - d/o Mr./Mrs./Ms \_\_\_\_\_

- 1) having been admitted to \_\_\_\_\_ (name of the institution) have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

**Signature of Deponent**

**Name**

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ month, \_\_\_\_\_ (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, \_\_\_\_\_ Mr./Mrs./Ms.  
(full name of parent/guardian) father / mother/guardian of \_\_\_\_\_  
(full name of student with admission /registration/enrolment number).

- 1) having been admitted to \_\_\_\_\_ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

**Signature of Deponent**

**Name:**

**Address:**

**Telephone/Mobile No:**

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) and \_\_\_\_\_ (year)

**Signature of deponent**

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ month, \_\_\_\_\_ (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

## Notice

It is to bring to kind attention of all that our college has successful provisions to tackle and deal with any cases of sexual harassment at the work place. Any kind of misbehavior or abuse should be reported immediately to any of the members of internal complaints committee. The complete safety and anonymity is ensured if required.

### I.C.C Members Name & detail

Sr. No.	Name	Subject	Mobile No.
1.	Dr.Indu Rao	Geography	9911188241
2.	Mrs.Madhu Arora	Chemistry	9891249576
3.	Mrs.Archana Soota	Botany	9999335544
4.	Mrs.Kusum Bareja	Physics	9968175265
5.	Mrs.Geetika	Computer Science	9911654592

Complaint Box

**SUGGESTION  
BOX**

OPEN IT  
PLEASE

<http://gcggn.ac.in/Grievance>

## Notice

It is to bring to kind attention of all that our college has successful provisions to tackle and deal with any cases of sexual harassment at the work place. Any kind of misbehavior or abuse should be reported immediately to any of the members of internal complaints committee. The complete safety and anonymity is ensured if required.

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4.	Mrs. Kusum Bareja	Physics	9968175265
5.	Mrs. Geetika	Computer Science	9911654592

2017-18



Principal  
G.C. For Girls  
Sec-14, Gurgaon

Office of the Principal, Govt. College for Girls, Sector-14, Gurugram.

Order No. 271-272

Dated: 20-1-2018.

Mrs. Indu Rao, Associate Prof. of Geography is appointed the convener of Anti Ragging committee in place of Mrs. Sarla Duhan, Associate Professor of English ( Now C.D.C of Principal, Govt. College for Women, Jassaur Kheri-(Jhajjar).

*Sd/r*  
Principal  
Govt. College for Girls,  
Sector-14, Gurugram

Endst.No.Even.

Dated: 20-1-2018.

A copy of above is forwarded to the following for n/a.

1. Mrs. Sarla Duhan, Associate Professor of English  
(Now C.D.C of Principal, Govt. College for Women, Jassaur Kheri.

✓ 2. Mrs. Indu Rao, Associate Prof. of Geography.

*Sd/r*  
Principal  
Govt. College for Girls,  
Sector-14, Gurugram  
*@ 20-1-2018*

*Indu Rao*

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS SEC-14 GURUGRAM

## NOTICE

It is to bring to kind attention of all that our college had successful provisions to tackle and deal with any cases of sexual harassment at the work place. Any kind of misbehavior or abuse should be reported immediately to any of the members of internal complaints committee. The complete safety and anonymity is ensured if required.

### I.C.C Members Name & detail

Sr.no	Name	Subject	Mobile No.
1.	Dr.Indu Rao	Geography	9911188241
2.	Mrs. Madhu Arora	Chemistry	9891249576
3.	Mrs. Archana Soota	Botany	9999335544
4.	Mrs. Kusum Breja	Physics	9968175265
5.	Mr. Mohd. Refique	Physics	9811098211
6.	Mrs. Vibha Khanna Principal(Retired)		9811779911

*Indu Rao*  
(ICC chairperson)  
8-8-18

*(Principal)*  
Principal  
8-8-18  
GOVT. GIRLS COLLEGE  
Sector-14, Gurugram,  
Sec-14, Gurugram

*Indu Rao*

Office of the Principal, Govt. College for Girls, Sector-14, Gurugram

College Committees (Academic Session 2019-20)  
With Effect From July, 2019

Sr. No.	Name of the Committee	Name of the Teaching / Non-Teaching Staff	Subject	Design	Sign
1	College Council	10 Senior Most Assistant Professors / Associate Professors			
2	Absentee In-charge	Sudesh Malik	History	Convener	
		Hem Lata	English	Member	
		Ritu Tomer	English	Member	
		Rakhi Chauhan	Zoology	Member	
		Leena Jatrana	Home Science	Member	
		Punam Jakhar	Geography	Member	
		Sonu Yadav	Commerce	Member	
		Anjana Anand	Botany	Member	
		Manshi Arora	Bio-technology	Member	
		Sammi Kumari	Commerce	Member	
		Shakuntla	J. L. A.	Member	
3	AISHE	Sandeep Maan	Computer Science	Convener	
		Sunita Arora	Commerce	Member	
		Pradyuman Singh	History	Member	
		Lokesh Sharma	Music (V)	Member	
4	Alumni Cell	Amitesh Boken	Hindi	Convener	
		Vijeta Narwal	English	Member	
		Kusum Lata	Physics	Member	
		Pushpa Yadav	Music (I)	Member	
		Sikandra	Home Science	Member	
		Sushila Srivastava	Physics	Member	
		Indu Yadav	Political Science	Member	
		Seema Yadav	Economics	Member	
		Sarika Jain	Economics	Member	
5	Annual Report Writing Committee	Pushpa Antil	Hindi	Convener	
		Adamyaveer	English	Member	
		Sangeeta Kumari	English	Member	
6	Anti-Corruption Committee	Indu Rao	Geography	Convener	
		Archana Soota	Botany	Member	
		Kusum Lata	Physics	Member	
		Pradeep Kumar	Mathematics	Member	
		Ashok Kumar	Mathematics	Member	

7	<b>Anti-Ragging Committee</b>	Anupama Yadav	English	Convener	
		All Hostel Wardens		Member	
		Kusum Lata	Physics	Member	
		Indu Rao	Geography	Member	
		Station House Officer (S.H.O.)	Civil Lines, GGM	Member	
8	<b>Anti-Smoking Committee</b>	Ashok Kumar Yadav	Mathematics	Convener	
		Ashok Kumar	Computer Science	Member	
		Krishan Kumar Duggal	History	Member	
		Gian Devi	Computer Science	Member	
		Suman	Zoology	Member	
9	<b>Beautification Committee</b>	Manjula Verma	Computer Science	Convener	
		Ritu	Commerce	Member	
		Shalini	Commerce	Member	
		Priyanka Ostwal	Commerce	Member	
		Babita Jaiswal	Commerce	Member	
		Megha Bansal	commerce	Member	
		Seema	English	Member	
		Suman	English	Member	
		Nirmal Godara	Computer Science	Member	
		Preeti	Computer Science	Member	
		Prachi	Computer Science	Member	
		Kanta Devi	Hindi	Member	
		Sonia Yadav	Hindi	Member	
		Anu Indora	Hindi	Member	
		Sapna Tanwar	Zoology	Member	
		Sangeeta	Zoology	Member	
		Ritu Malik	Physics	Member	
		Smriti Sharma	Physics	Member	
		Bhagyashri Date	Chemistry	Member	
Payal arora	Chemistry	Member			
Manshi Arora	Bio-Technology	Member			
Radha Sharma	Hindi	Member			
Shashi Bala	Hindi	Member			
10	<b>Biometric Attendance</b>	Kiran Yadav	Computer Science	Nodal Officer	
		Manjula Verma	Computer Science	Member	
		Sangeeta Bhatia	Computer Science	Member	
		Kuldeep Singh	Computer Science	Member	
		Pradeep Sharma	Computer Science	Member	
		Ashok Kumar	Computer Science	Member	
		Vinay Kumar	Peon	Member	

76	<b>RTI Committee</b>	Promila Yadav Madhu Arora Anil Kumar	Chemistry Chemistry Mathematics	S.P.I.O. A.S. P. I. O. A.S. P. I. O.	<i>mu</i>
77	<b>RUSA Committee</b>	Ashok Kumar Dilbag Singh Anil Kumar Pradyuman Singh Gagnes Arora Pradeep Kiran Yadav Jyoti Sammi Kumari	Computer Science <del>Computer Science</del> Mathematics Computer Science Computer Science Computer Science Computer Science Computer Science Commerce	Convener Member Member Member Member Member Member Member Member	<i>mu</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>Jyoti</i> <i>Sabharwal</i>
78	<b>Scholarship / SC / (Sc) BC / Minority (Bc) Committee</b>	Sangeeta Kumari Priyanka Ostwal Anuradha Sabarwal Sangeeta Rani	English Commerce Mathematics Computer Science	Convener Member Member Member	<i>son</i> <i>son</i> <i>son</i> <i>son</i>
79	<b>Science Exhibition Committee</b>	All Heads of the Departments			
80	<b>Section Formation Committee</b>	Geeta Syal Shobha Narang Parul Goel Sarika Jain Anupama Yadav Indu Rao Poonam/Jakhar	English Physical Education History Economics English Geography Geography	Final Year Final Year Second Year Second Year First Year First Year First Year	<i>mu</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i>
81	<b>Sexual Harassment Committee</b>	Madhu Arora Kusum Lata Indu Rao Archana Soota Dilbag Singh Kuldeep Yadav Vibha Khanna	Chemistry Physics Geography Botany Chemistry Geography Retired Principal	Convener Member Member Member Member Member Member	<i>mu</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i>
82	<b>Shamiana cum Seating arrangement Committee</b>	Kuldeep Singh Ashok Kumar Jitender Rawat Krishan Kumar Rajender Singh	Computer Science Computer Science Mathematics History T. W.N.	Convener Member Member Member Member	<i>mu</i> <i>son</i> <i>son</i> <i>son</i> <i>son</i>

*son*

**GOVERNMENT COLLEGE FOR GIRLS  
SEC-14 GURUGRAM  
Annual Administration Committees  
(Academic Session 2020-21)**

Sr. No.	Name of the Committee	Name of the Teaching / Non-Teaching Staff	Subject	Designation
1	College Council	10 Senior Most Assistant Professors / Associate Professors		
2	API	Savita Mahndroo	English	Convener
		Archana Soota	Botany	Member
		Indu Rao	Geography	Member
		Anupama Yadav	English	Member
		Ashok Kumar	Maths	Member
		Amitesh Boken	Hindi	Member
		Manisha Goyal	Commerce	Member
		Ram Avtar	J.L.A	Member
3	Absentee In-charge	Nirmal Godhara	Computer science	Convener
		Jyoti	Computer science	Member
		Hem Lata	English	Member
		Sunder Singh	Commerce	Member
		Rakhee Chauhan	Zoology	Member
		Leena Jatrana	Home Science	Member
		Anjana Anand	Botany	Member
		Manshi Arora	Bio-technology	Member
		Sonu Yadav	Commerce	Member
		Sammi Kumar	Commerce	Member
		Nisha Malik	Geography	Member
		Shakuntla	J. L. A.	Member
		4	AISHE	Sandeep Maan
Manjula Verma	Computer Science			Member
Nirmal Godhara	Computer Science			Member
Rajesh Beniwal	Computer Science			Member
Sangeeta Bhatia	Computer Science			Member
Gagnesh	Computer Science			Member
Gian Devi	Computer Science			Member
Jyoti	Computer Science			Member

5	Alumni Cell	Kusum Lata - ?	Physics	Convener	<i>[Signature]</i>
		Pushpa Yadav	Music (I)	Member	<i>[Signature]</i>
		Sikandra	Home Science	Member	<i>[Signature]</i>
		Sudesh Malik	History	Member	<i>[Signature]</i>
		Sushila Srivastava	Physics	Member	<i>[Signature]</i>
		Manya Bhola	English	Member	<i>[Signature]</i>
		Indu Yadav	Political Science	Member	<i>[Signature]</i>
		Seema Yadav	Economics	Member	<i>[Signature]</i>
		Sarika Jain	Economics	Member	<i>[Signature]</i>
		Narender Kumar	JLA	Member	<i>[Signature]</i>
6	Annual Report Writing Committee	Pushpa Antil	Hindi	Convener(Hindi)	<i>[Signature]</i>
		Ritu Tomar Rathi	English	Convener(English)	<i>[Signature]</i>
		Mili	Home Science	Member	<i>[Signature]</i>
		Sangeeta Kumari	English	Member	<i>[Signature]</i>
		Sonia Yadav	Hindi	Member	<i>[Signature]</i>
7	Anti-Corruption Committee	Savita Mahndroo	English	Convener	<i>[Signature]</i>
		Archana Soota	Botany	Member	<i>[Signature]</i>
		Preeti Deshwal	English	Member	<i>[Signature]</i>
		Kusum Lata	Physics	Member	<i>[Signature]</i>
		Sunita Malik	English	Member	<i>[Signature]</i>
		Kuldcep Yadav	Geography	Member	<i>[Signature]</i>
8	Anti-Ragging Committee	Savita Mahndroo	English	Convener	<i>[Signature]</i>
		Sharmila Yadav	Geography	Member	<i>[Signature]</i>
		Sunita malik	English	Member	<i>[Signature]</i>
		Indu Rao	Geography	Member	<i>[Signature]</i>
		Anupama Yadav	English	Member	<i>[Signature]</i>
		All Hostel Wardens		Member	
		Station House Officer (S.H.O.)	Civil Lines, GGM	Member	
9	Anti-smoking Committee	Ashok Kumar Yadav	Mathematics	Convener	<i>[Signature]</i>
		Sunder Singh	Commerce	Member	<i>[Signature]</i>
		Sudesh Malik	History	Member	<i>[Signature]</i>
		Sunita Daka	Public Administration	Member	<i>[Signature]</i>
		Sumit Dhaiya	Geography	Member	<i>[Signature]</i>
		Krishan Kumar Duggal	History	Member	<i>[Signature]</i>
		All Hostal Warden		Member	

*[Handwritten Signature]*

81	Science Exhibition Committee	All HOD		
82	Section Formation Committee	Gulshan	Math	First Year
		Indu Yadav	Pol. Science	First Year
		Meenakshi Yadav	Sociology	First Year
		Seema	English	Second Year
		Anupama Yadav	English	Second Year
		Parul Goel	History	Final Year
		Sarika Jain	Economics	Final Year
83	Sexual Harassment (internal complaints committee)	Sharmila Yadav	Geography	Convener
		Archana Soota	Botany	Member
		Kusum Bareja	Physics	Member
		Indu Rao	Geography	Member
		Sunita Arora	Commerce	Member
		Lokesh Sharma	Music	Member
		Vibha Khanna	Retired Principal	Member
84	Shamiana cum Seating arrangement Committee	Ashok Kumar	Hindi	Convener
		Rajesh Beniwal	Computer Science	Member
		Jitender Rawat	Mathematics	Member
		Siloni Verma	Psychology	Member
		Krishan Kumar Duggal	History	Member
		Nirmal Godhara	Computer Science	Member
		Rajender Singh	Type Writer Instructor	Member

Additional in I.C.C committee

Sangeeta Clerk.

Sarla Clerk.

Preeti Sharma class MCA 3rd year RNo.43

83.

**GOVERNMENT COLLEGE FOR GIRLS****SEC-14 GURUGRAM****Annual Administration Committees  
(Academic Session 2021-22)**

No.	Name of the Committee	Name of the Teaching / Non-Teaching Staff	Subject	Designation	Signature
	College Council	10 Senior Most Associate Professors			
1	API	Sandeep Maan	Computer Science	Convener	<i>[Signature]</i>
		Sharmila Yadav	Geography	Member	<i>[Signature]</i>
		Archana Soota	Botany	Member	<i>[Signature]</i>
		Kusum Bareja	Physics	Member	<i>[Signature]</i>
		Anupama Yadav	English	Member	<i>[Signature]</i>
		Ashok Kumar	Mathematics	Member	<i>[Signature]</i>
		Manisha <del>Goel</del>	Commerce	Member	<i>[Signature]</i>
		Ishwar Singh	Commerce	Member	<i>[Signature]</i>
		Amitesh Boken	Hindi	Member	<i>[Signature]</i>
		3	Absencee In-charge	Leena Jatrana	Home Science
Jyoti	Computer science			Member	<i>[Signature]</i>
Hem Lata	English			Member	<i>[Signature]</i>
Rakhee Chauhan	Zoology - ML			Member	<i>[Signature]</i>
Anjana Anand	Botany			Member	<i>[Signature]</i>
Manshi Arora	Bio-Technology			Member	<i>[Signature]</i>
Sonu Yadav	Commerce			Member	<i>[Signature]</i>
Sammi Kumari	Commerce			Member	<i>[Signature]</i>
Tanuja	Geography			Member	<i>[Signature]</i>
Shakuntla	J. L. A.			Member	<i>[Signature]</i>
4	AIEHE	Sandeep Maan	Computer Science	Member	<i>[Signature]</i>
		Sangeeta Rani	Clerk	Member	<i>[Signature]</i>
		Bharat Rana	L.A	Member	<i>[Signature]</i>
		Ram Avtar	L.A	Member	<i>[Signature]</i>
		Manjeet	Pol. Sc.	Member	<i>[Signature]</i>
		Partap Singh	Clerk	Member	<i>[Signature]</i>
		Bimla Devi	Clerk	Member	<i>[Signature]</i>
		Hostel Supdt.	Hostel. Supdt.	Member	<i>[Signature]</i>

*[Large Handwritten Signature]*

	Sharmila Yadav	Geography	Convener
	Sarika Jain	Economics	Member
	Indu Yadav	Political Science	Member
	Manya Bhola	English	Member
	Naina	Commerce	Member
	Jaya	Physical Education	Member
	Sudesh Kumari	Mathematics	Member
	Roshni <i>Rashmi</i>	Physics	Member
	Sapna	Physics	Member
	Himanshi <i>makruty</i>	Physics	Member
	Sangeeta	Mathematics	Member
	Sarita	Geography	Member
	Narender Kumar	JLA	Member
6	Annual Report Writing Committee	Pushpa Antil	Hindi Convener(Hindi)
		Yogita Bajaj	English Member
		Mili	Home Science Member
		Sangeeta Kumari	English Member
		Sonia Yadav	Hindi Member
		Jyotsana	Computer Science Member
		Vinita	Computer Science Member
7	Anti-Corruption Committee	Preeti Deshwal	English Convener
		Sunita Malik	English Member
		Kuldeep Yadav	Geography Member
8	Anti-Ragging Committee	Sunita Malik	English Convener
		Indu Rao	Geography Member
		Sandeep Maan	Computer Science Member
		Anupama Yadav	English Member
		All Hostel Chief/Wardens	Member
9	Anti-Smoking Committee	Sumit Dhakya	Geography Convener
		Sudesh malik	History Member
		Sunita Dhaka	Public Administration Member
		Krishan Kumar Duggal	History Member
10	Apprentice Training Committee	Rakhi Kaushik	Botany Member
		Prachi	Computer Science ML Member
		Sanjeela Punia	Botany Member
		Amita <i>Kumasi</i>	Botany Member

*Shades*  
*Star*  
*Dev*

*Jaya*  
*Kumari*  
*Rashmi*  
*Pr*

*Am*  
*Am*  
*Yash*  
*Am*  
*Am*  
*Sonia*  
*Jyotsna*  
*Vinita*

*Rinit*

*Sunita*  
*Pr*

*Sudesh*  
*Sudesh*  
*Krishan*  
*Rakhi*

*Prachi*

*Prachi*

Invitation Committee	Parul Goel	History	Convener	Ped	
	Veena Sindhu	English	Member	15	
	Indu Yadav	Pol. Science	Member	8/2	
	Suman Devi	English	Member	8/2	
	Ritu	Commerce	Member	8/2	
	Manju Rani	English	Member	8/2	
	Meenakshi Yadav	Sociology	Member	8/2	
Internal complaints committee	Indu Rao	Geography	Convener	8/2	
	Sharmila Yadav	Geography	Member	8/2	
	Madhu Arora	Chemistry	Member	8/2	
	Archana Soota	Botany	Member	8/2	
	Kusum Bareja	Physics	Member	8/2	
	Sarita Sheera	Computer Science	Member	8/2	
	Sunita	Public Administration	Member	8/2	
	Lokesh Sharma	Music	Member	8/2	
	Vibha Khanna	Retired Principal	Member	8/2	
	Sangeeta	Clerk	Member	8/2	
	Sarla	Clerk	Member	8/2	
	Preeti Sharma	Class MCA Roll.No.43	Member	8/2	
	Ramesh Kumar Garg	Principal	Coordinator	8/2	
	IQAC	Sandeep Maan	Computer Science	Convener	8/2
		Madhu Arora	Chemistry	Member	8/2
Sharmila Yadav		Geography	Member	8/2	
Savita Mahindro		English	Member	8/2	
Archana Soota		Botany	Member	8/2	
Sunita Malik		English	Member	8/2	
Kusum Bareja		Physics	Member	8/2	
Pushpa Antil		Hindi	Member	8/2	
Anita Rathee		Botany	Member	8/2	
Pradyuman Singh		History	Member	8/2	
Kuldeep Yadav		Geography	Member	8/2	
Lokesh Sharma		Music (V)	Member	8/2	
Ashok Kumar		Mathematics	Member	8/2	
Manjula Verma		Computer Science	Member	8/2	
Anita		Geography	Member	8/2	
Sarita Sheera		Computer Science	Member	8/2	
Rajesh Beniwal		Computer Science	Member	8/2	
Pradeep Kumar		Mathematics	Member	8/2	
Amitesh Boken		Hindi	Member	8/2	
Manisha Goyal		Commerce	Member	8/2	
Rani Avtar	(JLA as Fund Clerk)	Member	8/2		
Student Member	(Student Union President)	Member	8/2		
Student Member	(Topper of Senior most class)	Member	8/2		
Student Member	NSS Volunteer	Member	8/2		
Dr. R.S Boka	Nominated by Principal	Member	8/2		
Dr. Ashok Diwakar	nominated by Principal	Member	8/2		

Invitation Committee: Sammi Kumari, A/P Com Sammi

8/2

and Hygiene	Khushboo Jain	Chemistry	Convener	
	Ritu	Physics	Member	
	Seema Chaudhary	Commerce	Member	
	Siloni Verma	Psychology	Member	
	Shweta Sharma	Computer Science	Member	
	Lamha Bano	History	Member	
	Deepak	Chemistry	Member	
	Satish (Restorer)	Library	Member	
	Rajender Kumar	TWI	Member	
	Narender Kumar	JLA	Secretary	
Staff Secretary	Madhu Arora	Chemistry	Secretary	
	Sharmila Yadav	Geography	Convener	
Stage Conduct Committee	Pushpa Antil	Hindi	Member	
	Lokesh Sharma	Music (V)	Member	
	Smiriti Sharma	Physics	Member	
	Priyanka Ostwal	Commerce	Member	
	Rakhi Kaushik	Botany	Convener	
7 Stationary Committee	Amitesh Boken	Hindi	Member	
	Rajesh	Mathametic	Member	
	Pardeep	Geography	Member	
	Prachi Gupta	Bio-Technology	Member	
	Narender Kumar	J. L. A.	Convener	
98 Student Grievances / Counselling Committee	Madhu Arora	Chemistry	Member	
	Sharmila Yadav	Geography	Member	
	Archana Soota	Botany	Member	
	Kusum Lata	Physics	Member	
	Preeti Deshwal	English	Member	
	Savita Mahndroo	English	Member	
	Sunita Malik	English	Member	
	Deepika	Psychology	Convener	
	Preeti Deshwal	English	Member	
	Anupama Yadav	English	Member	
99 Suggestion Box Committee	Yogita Bajaj	English	Member	
	Indu Rao	Geography	Member	
	Kusum Lata	Physics	Member	

JES